



HOLY ISLAND PARISH COUNCIL

Reading Room, Holy Island, Berwick-upon-Tweed, Northumberland TD15 2SQ
Clerk: Lauren Scott-Anderson. Tel: 07789 265 478 Email: holyipc@btinternet.com

Annual General Meeting

Minutes of the Annual General Meeting of the Holy Island Parish Council held at
The Reading Room on Friday 31st May 2024.

- 998 Present Councillors. J Hewitt – Chairperson
K Johnson
K Anderson
D Graham
- 999 Present L Scott-Anderson - Clerk
- 1000 Apologies Councillor K Ward
- 1001 Declarations of Interest J Hewitt
K Johnson Coastguard volunteer
K Anderson Puckster UK Ltd
D Graham
L Scott-Anderson – none.
- 1002 Public question time.
None.

1003 Election of Chairman.

Councillor Hewitt and Councillor Johnson stood down as Chair and Vice-Chair and the Clerk chaired the meeting. Councillor Hewitt said that he was prepared to be Chair of the Council for next year. His re-selection was proposed by Councillor Johnson and seconded by Councillor Graham and carried unanimously. Councillor Johnson confirmed that she was prepared to serve as Vice-Chair for the next year. Her re-selection was proposed by Councillor Hewitt and seconded by Councillor Graham. Councillor Hewitt then recommenced chairing the meeting.

1004 Minutes

The minutes of the previous AGM in 2023 were approved. Councillor Johnson proposing and Councillor Anderson seconding.

1005 Chairman's and Clerk's reports.

Both Chair and the Clerk submitted and read out their annual reports which can be found attached to these minutes.

1006 Annual accounts

The annual accounts had been sent to our internal auditor for approval. These were approved and the paperwork was sent to the Councillors ahead of tonight's meeting for their attention. The Annual Governance Statement was presented and agreed and the accounts accepted both proposed by Councillor Graham and seconded by Councillor Johnson. It was agreed by all Councillors that the annual accounting paperwork should be held in The Reading Room and will be accessible to the public for 30 days.

1007 The Council agreed to submit a Certificate of Exemption, proposed by Councillor Graham and seconded by Councillor Johnson.

1008 Any other business.

Donations: the Parish Council normally donate £200 air ambulance. It was agreed by all that we should donate again. Proposed by Councillor Johnson, seconded by Councillor Hewitt.

1009 Dates of meetings for 2024 –2025

October 25th 2024 at 6pm

December 13th 2024 at 6pm

March 28th 2025 at 6pm

May 23rd 2025 at 6pm

Meeting closed at 1855

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